



NATIONAL WESTERN CENTER

DENVER  COLORADO



Citizens Advisory Committee
Baseline 101 Presentation
June 29, 2017

Program Baseline Book

What is it?

- The official document for the inclusive scope, schedule and budget for a program. Every item is tied to a Work Breakdown Structure (WBS) with an associated cost and planned time to do it.

Why is it important?

- A single document to evaluate all proposed changes against impacts on inter-related projects and provides the basis for effective decision making. It provides absolute transparency for managers.

Definition of Terms

Scope – a detailed description of the facilities, infrastructure and services

Schedule – When we plan to do the scope items.

Budget – The maximum amount of money that we have to spend on the things we will build or do during the time we plan to do it.



How is the Program Baseline Book used?

- This document is the single point of reference for how we will prepare and build the site.
 - Transparency and trackable data for decision makers and stakeholders
 - It will inform all procurements
 - It will highlight program risks and opportunities, allowing us to focus on the most important and most timely items
 - Changes to the program go through official and documented change control
 - Every change will be analyzed for corresponding impacts – positive or negative – to every other component of the program, including scope schedule or budget
- Effective baseline management gives a predictability and level of control for major programs.

